

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

FINANCIAL STATEMENTS

DECEMBER 31, 2020

COPY 1

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with charity return





INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of the
National Capital Children's Oncology Care Inc.:

Opinion

I have audited the financial statements of the National Capital Children's Oncology Care Inc. ("the Organization"), which comprise the statement of financial position as at December 31, 2020 and the statements of operations and changes in fund balances, functional expenses and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2020 and the results of its operations and its cash flows for the period then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPPO). As required by the Canada Not-for-Profit Corporations Act, I report that, in my opinion those principles have been applied on a basis consistent with that of the preceding year.

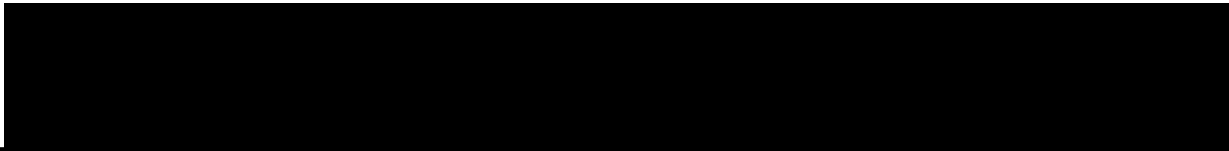
Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNFPPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going-concern basis of accounting unless management either intends to liquidate the Organization or to cease operations (or has no realistic alternative but to do so).



Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Authorized to practice public accounting by CPA Ontario

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NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

FINANCIAL STATEMENTS

DECEMBER 31, 2020

	<u>Pages</u>
Statement of Financial Position	1
Statement of Operations and Changes in Fund Balances	2
Statement of Cash Flows	3
Notes to Financial Statements	4-10
Schedule A - Statement of Functional Expenses - 2020	11
Schedule B - Statement of Functional Expenses - 2019	12

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

STATEMENT OF FINANCIAL POSITION - DECEMBER 31, 2020

ASSETS

	<u>2020</u>	<u>2019</u>
<u>Current Assets</u>		
Cash and cash equivalents	\$ 306,189	\$ 236,582
Accounts receivable (note 5)	189,332	210,421
Prepaid expenses	2,489	9,256
	<u>498,010</u>	<u>456,259</u>
<u>Investments</u> (notes 2, 3)	6,421,995	6,299,614
<u>Capital Assets, net</u> (notes 2, 4)	<u>235,078</u>	<u>238,018</u>
	<u><u>\$ 7,155,083</u></u>	<u><u>\$ 6,993,891</u></u>

LIABILITIES AND FUND BALANCES

<u>Current Liabilities</u>		
Accounts payable and accrued liabilities (note 5)	\$ 72,498	\$ 87,130
Deferred revenue (note 6)	15,550	31,000
	<u>88,048</u>	<u>118,130</u>
<u>Fund Balances</u>		
General fund	3,028,637	2,662,082
Restricted fund	1,713,679	4,213,679
Capital expansion fund	2,324,720	-
	<u>7,067,035</u>	<u>6,875,761</u>
	<u><u>\$ 7,155,083</u></u>	<u><u>\$ 6,993,891</u></u>

SIGNED ON BEHALF OF THE BOARD

_____ Director

_____ Director



NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>General</u>		<u>Capital Expansion Fund</u>		<u>Restricted</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
<u>Revenue</u>						
Fundraising	\$ 524,831	\$ 691,074	\$ -	\$ -	\$ -	\$ -
RMHC	415,739	409,431	-	-	-	-
Other	140,981	126,108	-	-	-	-
Government Wage Subsidy	115,321	-	-	-	-	-
	<u>1,196,872</u>	<u>1,226,613</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Expenses</u>						
Program (schedules A, B)	662,703	663,861	-	-	-	-
Management and general (schedules A, B)	73,777	107,452	-	-	-	-
Fundraising (schedule A, B)	182,921	149,987	-	-	-	-
Cost of direct benefits to donors	33,300	75,835	-	-	-	-
	<u>952,701</u>	<u>997,135</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Excess of operating revenue over expenses</u>	<u>244,171</u>	<u>229,478</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Investment income, net (note 3)</u>	<u>122,383</u>	<u>446,929</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Excess of revenue over expenses</u>	<u>366,554</u>	<u>676,407</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Fund balances, beginning of year</u>	<u>2,662,082</u>	<u>1,985,675</u>	<u>-</u>	<u>-</u>	<u>4,213,679</u>	<u>4,213,679</u>
Transfers	-	-	2,500,000	-	(2,500,000)	-
Contributions	-	-	16,687	-	-	-
Expenditures (note 7)	-	-	(191,967)	-	-	-
<u>Fund balances, end of year</u>	<u>\$ 3,028,637</u>	<u>\$ 2,662,082</u>	<u>\$ 2,324,720</u>	<u>\$ -</u>	<u>\$ 1,713,679</u>	<u>\$ 4,213,679</u>

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
OPERATING ACTIVITIES		
Excess of revenue over expenses		
General fund	\$ 366,554	\$ 676,407
Capital expansion fund	(175,280)	-
	<u>191,274</u>	<u>676,407</u>
Add (deducted) items not involving cash		
Amortization of capital assets	50,280	50,603
Realized or unrealized loss (gains) on sale of investments (note 3)	(8,360)	(348,169)
	<u>233,194</u>	<u>378,841</u>
Net changes in non-cash working capital balances related to operations		
Accounts receivable	21,089	(56,830)
Prepaid expenses	6,767	9,556
Accounts payable and accrued liabilities	(14,632)	62,160
Deferred contributions	(15,450)	4,831
	<u>(2,226)</u>	<u>19,717</u>
Cash provided by operating activities	<u>230,968</u>	<u>398,558</u>
INVESTING ACTIVITIES		
Purchase of investments	(1,691,747)	(2,303,288)
Proceeds from sales of investments	1,577,726	2,054,534
Purchase of capital assets	(47,340)	(16,282)
Cash provided by (used) in investing activities	<u>(161,361)</u>	<u>(265,036)</u>
FINANCING ACTIVITIES		
Cash provided by (used) in financing activities	<u>-</u>	<u>-</u>
Net change in cash and cash equivalents during the year	69,607	133,522
Cash and cash equivalents, beginning of year	<u>236,582</u>	<u>103,060</u>
Cash and cash equivalents, end of year	<u>\$ 306,189</u>	<u>\$ 236,582</u>

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

1. NATURE OF THE ORGANIZATION

Organization

Ronald McDonald House Charities Ottawa (the "Organization") is a federally incorporated not for profit, charitable corporation formed in January, 1983. The mission of Ronald McDonald House Charities (RMHC) is to create, find and support programs that directly improve the health and well-being of children and their families. RMHC and the network of local Chapters, of which there are 14 in Canada, ascribe to five core values: we are focused on the critical needs of children, we lead with compassion, we celebrate the diversity of our people and our programs, we value our heritage and we operate with accountability and transparency.

In Canada, 13 Regional RMHC Chapters work collaboratively through the support of RMHC Canada, [REDACTED], which is focused on contributing funding from [REDACTED] and other donors, to support the building and operations of Ronald McDonald Houses, Family Rooms and Ronald McDonald Care Mobiles to help enable the support of families with sick children.

We fulfill our mission through operation of sustainable programs that enable family-centered care, bridge access to quality health care, are a vital part of the health care continuum and strengthen families during difficult times. The following programs, operated by the Organization, represent the core functions of Ronald McDonald House Charities:

Ronald McDonald House

When children must travel long distances to access top medical care, accommodations and support for families can be expensive or not readily available. The Organization helps families stay close to their ill or injured child through the Ronald McDonald House located in Ottawa, which provides temporary lodging, meals and other support to children and their families. The program provides families with emotional and physical comfort and increases the caregivers' ability to spend more time with their child, to interact with their clinical care team and to participate in critical medical care decisions.

Ronald McDonald House Family Rooms

When a child is critically ill, parents may be reluctant to leave the hospital. In order to provide comfort and support to their child, it is important that parents have an opportunity to rest, have a meal or have a moment of quiet. Located inside medical care facilities, the two Ronald McDonald House Family Rooms in the Children's Hospital of Eastern Ontario (CHEO) serve as a place of respite, relaxation and privacy for family members, often just steps away from where their child is being treated. The Family Room program provides parents with an opportunity to remain close to their hospitalized child and to be an active member of their child's health care team.

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Part III of the Chartered Professional Accountants of Canada Handbook - Accounting, which sets out generally accepted accounting principles for not-for-profit organizations in Canada and includes the significant accounting policies summarized below.

(a) Use of estimates

The preparation of financial statements in accordance with Canadian Accounting Standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the statement of financial position date and the reported amount of revenue and expenses during the reporting period. Actual results could differ from those estimates.

(b) Fund accounting

To ensure observance of limitations and restrictions placed on the use of the resources available to the Organization, the accounts are maintained in accordance with the principles of Fund Accounting. Under these principles, the accounts of the Organization have been classified into the following funds:

The General fund reports unrestricted resources available for general operating activities.

The Restricted fund reports resources that are to be used for specific purposes as specified by the donor or the Board of Directors. Any funds internally restricted by the Board of Directors are recorded through a transfer to the respective fund.

In 2020, a Capital Expansion Fund was created to record contributions and expenditures related directly to future expansion of the House.

(c) Revenue recognition

The Organization follows the restricted fund method of accounting for contributions.

Contributions, grants, and bequests are recorded in the appropriate funds when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted contributions are recognized as revenue in the General fund when initially recorded in the accounts. Externally restricted contributions are recorded in the Capital Expansion Fund or the Restricted Fund, as applicable, when recognized in the accounts.

Revenue from fundraising is recognized as revenue in the corresponding fund as appropriate in the year received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Fees are recognized when the services have been provided. Revenue from room payments is recognized as revenue in the General fund on an accrual basis when the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income (loss) consists of interest, dividends and realized and unrealized gains and losses. General investment income earned on Restricted Fund and General Fund resources is recognized as revenue of the General Fund. Investment losses are allocated in a manner consistent with investment income.

(d) Expense allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

(e) Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit and short-term investments with a short-term to maturity of approximately three months or less from the date of purchase unless they are held for investment rather than liquidity purposes, in which case they are classified as investments.

(f) Foreign currency translation

Transactions denominated in foreign currencies are translated into Canadian dollars at exchange rates prevailing at the transaction date. Monetary assets and liabilities are translated into Canadian dollars at exchange rates in effect at the dates of the balance sheets. Non-monetary assets and liabilities are translated at the historic rate.

(g) Financial instruments

Investments are recorded at fair value. Transactions are recorded on a trade date basis and transaction costs are expensed as incurred.

Other financial instruments, including accounts receivable and accounts payable, are initially recorded at their fair value and are subsequently measured at amortized cost, net of any provisions for impairment.

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

(h) Contributed materials and services

Donated materials and services are recorded in the financial statements at fair market value when fair market value can be reasonably estimated. Because of the difficulty in determining the fair value of volunteer time, these services are not recognized in the financial statements.

(i) Capital assets

Purchased capital assets are recorded at acquisition cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is determined using the straight line method over the estimated useful lives of the assets as follows:

Furniture, fixtures, equipment	5 years
House renovations	10 years
Computer software & equipment	3 years

3. INVESTMENTS

(a) Investments, all of which are recorded at fair value, have an asset mix as follows:

	<u>2020</u>	<u>2019</u>
Cash held by investment manager	\$ 12,598	\$ 9,064
Fixed Income	4,612,952	4,415,957
Equity	1,796,445	1,874,593
	<u>\$ 6,421,995</u>	<u>\$ 6,299,614</u>

(b) Investment income consists of the following:

	<u>2020</u>	<u>2019</u>
Interest and dividends	\$ 114,023	\$ 98,760
Realized gains/(Loss)	(37,942)	3,349
Unrealized gains/(Loss)	46,302	344,820
	<u>\$ 122,383</u>	<u>\$ 446,929</u>

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

4. CAPITAL ASSETS

Capital assets consist of the following:

	2020		
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net book value</u>
Furniture, fixtures, equipment	\$ 88,144	\$ 47,049	\$ 41,095
House renovations	283,098	90,765	192,333
Computer software & equipment	34,401	32,751	1,650
	<u>\$ 405,643</u>	<u>\$ 170,565</u>	<u>\$ 235,078</u>

	2019		
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net book value</u>
Furniture, fixtures, equipment	\$ 85,038	\$ 29,730	\$ 55,308
House renovations	238,863	64,667	174,196
Computer software & equipment	34,401	25,887	8,514
	<u>\$ 358,302</u>	<u>\$ 120,284</u>	<u>\$ 238,018</u>

5. GOVERNMENT REMITTANCES PAYABLE OR RECEIVABLE

As at December 31, 2020 accounts payable and accrued liabilities include government remittances payable of \$450 (2019 - \$498). Accounts receivable include GST/HST receivable of \$16,541 (2019 - \$8,923) as at December 31, 2020.

6. DEFERRED REVENUE

	2020	2019
Ski-Fest	<u>\$ 15,550</u>	<u>\$ 31,000</u>

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

7. CAPITAL EXPANSION FUND EXPENDITURES

	<u>2020</u>	<u>2019</u>
Campaign advisors	\$ 107,087	\$ -
Professional fees	79,279	-
Promotion	5,601	-
	<u>\$ 191,967</u>	<u>\$ -</u>

8. FINANCIAL INSTRUMENTS

The Organization is exposed to various financial risks through transactions in financial instruments.

Credit risk

The Organization is exposed to credit risk in connection with its accounts receivable and its short term and fixed income investments because of the risk that one party to the financial instrument may cause a financial loss for the other party by failing to discharge an obligation. Subsequent to year end all significant accounts receivable were realized.

Interest rate risk

The Organization is exposed to interest rate risk with respect to its investments in fixed income investments because the fair value will fluctuate due to changes in market interest rates.

Liquidity risk

The Organization is exposed to the risk that it will encounter difficulty in meeting obligations associated with its financial liabilities. The Organization considers that it has sufficient funds available to meet its obligations as they come due.

9. RELATED PARTY TRANSACTIONS

Ronald McDonald House Charities (RMHC) is a system of independent, separately registered public benefit organizations, referred to as "Chapters" within the global organization. The Organization is an independent operating Chapter within the RMHC system. Each Chapter is licensed by [REDACTED] and Ronald McDonald House Charities, Inc. to use RMHC related trademarks in conjunction with fundraising activities and the operation of its programs; the License Agreement also sets standards of operations for programs, governance, finance, branding and reporting.

During the year ended December 31, 2020, the Organization received \$415,739 (2019 - \$409,431) from Ronald McDonald House Charities, Canada.

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

10. BENEFICIAL USE OF LAND

The Organization entered into a lease agreement with the Children's Hospital of Eastern Ontario (CHEO) whereby the Organization would lease from CHEO certain land owned by CHEO. The lease expires in 2037. The aggregate annual base rent is \$1.

11. CONCENTRATIONS

Contributions totaling \$415,739 and \$409,431, were received from a single donor, RMHC Canada, during the years ended December 31, 2020 and 2019, respectively.

12. SUBSEQUENT EVENTS

Management evaluated subsequent events through June 9, 2021, the date the financial statements were available to be issued. Due to the Covid -19 virus, revenue from room payments is considerably down from 2019 and this is expected to continue for the foreseeable future.

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
(Operating as Ronald McDonald House Charities Ottawa)

SCHEDULE A - STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2020

	Program Services			Management and General	Fundraising	Cost of Direct Benefits to Donors	Total
	Ronald McDonald House	Ronald McDonald Family Room	Total				
Salaries	\$ 310,533	\$ 21,700	\$ 332,233	\$ 33,951	\$ 111,460	\$ -	\$ 477,644
Employee Benefits	45,465	4,068	49,533	4,984	19,529	-	74,046
Total Salaries and Related Expenses	355,998	25,768	381,766	38,935	130,989	-	551,690
Advertising	-	-	-	-	6,509	-	6,509
Automobile	5,383	-	5,383	-	-	-	5,383
Cleaning Services and Supplies	39,186	-	39,186	-	-	-	39,186
Amortization	47,791	-	47,791	1,790	699	-	50,280
Family Support Services and Supplies	15,673	893	16,566	-	-	-	16,566
Groundskeeping	17,823	-	17,823	-	-	-	17,823
Insurance	3,481	-	3,481	3,910	51	-	7,442
Linens and Laundry	501	-	501	-	-	-	501
Maintenance and Repairs	64,831	6,720	71,551	2,010	785	-	74,346
Meetings, Education and Training	3,650	327	3,977	400	1,568	-	5,945
Office Supplies	23,479	2,101	25,580	2,574	10,085	-	38,239
Professional Fees	-	-	-	21,470	25,000	-	46,470
Technology	10,714	959	11,673	1,174	4,602	-	17,449
Telephone	5,280	473	5,753	579	2,268	-	8,600
Travel, Meals and Entertainment	-	-	-	-	-	33,300	33,300
Utilities	24,974	-	24,974	935	365	-	26,274
Volunteer Resources and Recognition	478	957	1,435	-	-	-	1,435
Other - Security Services + PPE	5,263	-	5,263	-	-	-	5,263
Total Expenses	\$ 624,505	\$ 38,198	\$ 662,703	\$ 73,777	\$ 182,921	\$ 33,300	\$ 952,701

NATIONAL CAPITAL CHILDREN'S ONCOLOGY CARE INC.
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SCHEDULE B - STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2019

	Program Services			Management and General	Fundraising	Cost of Direct Benefits to Donors	Total
	Ronald McDonald House	Ronald McDonald Family Room	Total				
Salaries	\$ 220,831	\$ 53,390	\$ 274,221	\$ 55,616	\$ 77,263	\$ -	\$ 407,100
Employee Benefits	20,567	7,242	27,809	6,156	10,863	-	44,828
Total Salaries and Related Expenses	241,398	60,632	302,030	61,772	88,126	-	451,928
Advertising	-	-	-	3,789	15,998	-	19,787
Automobile	5,583	-	5,583	-	-	-	5,583
Cleaning Services and Supplies	44,594	-	44,594	-	-	-	44,594
Amortization	48,073	-	48,073	2,024	506	-	50,603
Family Support Services and Supplies	8,151	7,319	15,470	-	-	-	15,470
Groundskeeping	18,467	-	18,467	-	-	-	18,467
Insurance	1,634	-	1,634	3,908	24	-	5,566
Linens and Laundry	1,423	-	1,423	-	-	-	1,423
Maintenance and Repairs	110,159	-	110,159	4,126	1,611	-	115,896
Meetings, Education and Training	4,902	1,705	6,607	1,492	2,558	-	10,657
Office Supplies	17,651	6,217	23,868	5,282	9,323	-	38,473
Professional Fees	-	-	-	20,340	25,000	-	45,340
Technology	8,729	3,075	11,804	2,612	4,610	-	19,026
Telephone	3,425	1,206	4,631	1,025	1,809	-	7,465
Travel, Meals and Entertainment	-	-	-	-	-	75,835	75,835
Utilities	28,879	-	28,879	1,082	422	-	30,383
Volunteer Resources and Recognition	3,454	7,013	10,467	-	-	-	10,467
Other - House Expansion	30,172	-	30,172	-	-	-	30,172
Total Expenses	\$ 576,694	\$ 87,167	\$ 663,861	\$ 107,452	\$ 149,987	\$ 75,835	\$ 997,135